

PARENT'S MANUAL

Dear Parents and Campers:

Welcome to the Deerfield Park District's Art Sampler Camp. This camp is designed specifically for the creative camper who enjoys all aspects of art. The camp will expose young artists to a variety of media, such as painting, sculpture, print-making and ceramics.

Our professional staff is looking forward to providing an enriching experience for your child.

A Camp Information Night will be held from **6:30 - 8:00 PM, Tuesday, May 11** at Jewett Park Community Center. Parents will have the opportunity to meet camp directors and park district staff.

If you have any questions about the information contained in this manual, please feel free to contact me at the Deerfield Park District office, 847-945-0650, ext. 2623, or e-mail me at *mark@dfpd.org*.

Sincerely,

Mark Woolums
Jewett Park Program Manager

I. SESSION DATES AND TIMES

DATES: SESSION I

Monday, June 21 - Thursday, July 8

Art Show - Thursday, July 8 - 2:30 - 3:00 PM

Jewett Park Community Center

SESSION II

Monday, July 12 - Thursday, July 27

Art Show - Thursday, July 27, 2:30 - 3:00 PM

Jewett Park Community Center

TIMES: 10:00 AM-3:00 PM. Please be prompt for drop-off and pick-up. Drop-off is at 10:00 AM. The park district is not responsible for art students dropped off before 9:55 AM. If your child will be walking home or riding a bike, we will need a written note from you stating so. If someone other than you will be picking up your child, please let us know.

You will be notified about your child's pick-up location prior to the first day of camp.

II. CAMP STAFF

All camp activities are under the administration of the Park District full-time supervisor. The camp directors at Jewett Park are Elaine Silberman and Mari Krasney. The Art Camp staff consists of adult art teachers and art aides.

III. ATTENDANCE

We hope to see your child each and every day of the camp session. However, if he/she will be absent, we ask that you use the following procedures:

1. If your child **will not** be attending camp or will be late, you should call the park district office at 847-945-0650. Please leave a short message informing the staff of your child's name, camp name, and camp site before 9:00 a.m.
2. If you know in advance that your child will be absent, please notify the camp site director by sending a signed note including the days and dates your child **will not** be attending camp.

IV. CLOTHING

Campers should wear comfortable clothes that are suitable for our messy activities. We will furnish smocks, but if your child chooses to bring one from home, please make sure his/her name is on it.

Label everything!

Make sure bathing suits and towels also have your child's name on them. The Park District is not responsible for lost articles. We recommend bringing a plastic bag each day to keep wet items separated. It is always helpful to bring a change of clothes including a sweatshirt. The camp facilities are air conditioned and the campers may be cold after swimming. We encourage children to wear their swim suits to camp.

V. SWIMMING

The campers at Art Camp will be bussed to swimming at noon. While at the pool, we will have lunch, do some additional sketching, and swim. We encourage children to wear swimsuits to camp. The campers' open swim time is from 1:15-1:45pm.

VI. LUNCHESES

Campers should bring a labeled sack lunch and drink or pre-purchase one from Marla's Brown Bag Lunch.

We are excited to announce that Marla's Brown Bag Lunch will be partnering with the Deerfield Park District to provide lunches to campers in summer 2010. Marla's is a local organization that uses local vendors and caterers to deliver fresh, kid friendly ideas for lunch.

Marla's Brown Bag Lunch is passionate about serving delicious healthy lunches, that her three young boys and friends looked forward to eating. You create the menu choosing one of the featured entrées of the day or from the "always alternative" category. Please see the enclosed information sheet for complete information.

We eat lunch at the pool. Lunches are not refrigerated. We recommend ice packs for lunches.

VII. CONDUCT CODE

The Deerfield Park District reserves the right to suspend, expel or deny participation in any program, event or facility to any person whose behavior materially interferes with or disrupts the quality of those offerings, the enjoyment of them by other participants or the ability of staff to conduct or manage the activities or facility.

A child's parent or guardian shall be notified of the first incident; the second incident shall require the presence of a parent at a meeting with the instructor and a park district administrator/supervisor; a third incident may result in an expulsion or suspension of the child from the program, event or facility.

If a child engages in behavior which may result in bodily harm to others, an immediate meeting with the parent may be called. If such behavior warrants it, immediate suspension or expulsion may result.

VIII. SPECIAL NEEDS

If your child needs medication (see medication policy), has any physical limitations, needs special attention in the pool, etc., please list it on the enclosed emergency form and, if necessary, call the camp supervisor or send a note to camp so we can alert the staff to this special situation.

Parents who have questions concerning their camper's activities, swimming, camp problems, etc., should contact his/her camp director or call the Park District office, 847-945-0650.

IX. MEDICATION POLICY

The Deerfield Park District discourages dispensing medication to children participating in park district programs, leaving primary responsibility to parents and guardians to dispense prescription medication to children.

However, the Deerfield Park District recognizes it may be necessary in certain circumstances for children participating in Park District programs to take prescription medication during program hours. If you should be in need of this service, contact the park district office, 847-945-0650, for further information.

X. SPECIAL NOTIFICATIONS

Please send a note to your child's counselor if your child:

- must leave camp for any reason during camp hours (doctor/dentist appointments, swim lessons, etc.).

- has a medication policy on file.
- has a food allergy.
- is not able to participate in specific activities on a given day.
- will be walking/riding his/her bike home.

Please help us perform our jobs more effectively by communicating this information to us as often as necessary.

XI. BUDDY REQUESTS

If you would like to request that your child be placed in a group with **one** of his/her friends, you may do so by filling out a Buddy Request Form that is included with this manual. **It must be returned to the Jewett Park Community Center by Friday, May 14.** In order to be sure that your Buddy Request is honored, it must request only **one** friend, and the friend **must** complete an identical Buddy Request Form with *your* child's name on it. Buddy Request forms that request *more* than one friend will *not* be honored.

XII. PHOTOGRAPHY

We may, at times, take pictures of the children while they are engaged in various camp activities. Our intention is to share the photos with the children, as well as to use them for display and/or publicity purposes. If you do not wish your child's picture to be taken, please notify the camp site director in writing on the first day of camp.

XIII. CAMP DIRECTORY

A card is enclosed with this manual that allows parents to make the choice of being listed on our camp directory. In order to be included on this list, the card must be returned to the Park District's Jewett Park Community Center by **Friday, April 30, 2010**. The camp directory will be made available to all camp

parents who are interested in car pooling to camp. **The list will be available at Camp Information Night, Tuesday, May 11, 6:30-8:00 PM, and at the Jewett Park Community Center registration office** during regular business hours.

The camp directory list will be made available to all campers who are interested in receiving it. It will allow campers to stay in touch with one another during camp and after camp ends. It will list the child's name, address, and phone number.

Please keep this manual in a convenient location so you may refer to it.

The Deerfield Park District thanks you in advance for your support of our camp guidelines.