

# JOB APPLICATION

Deerfield Park District  
836 Jewett Park Drive  
Deerfield, IL. 60015  
Phone: 847-945-0650  
Fax: 847-945-0699

# INSTRUCTIONS

Print clearly in ink or type answers. Fill in all applicable lines.  
Answer ALL questions. Attach additional sheets if necessary.

Will you accept: Temporary work? Yes \_\_\_ No \_\_\_  
Part-time work ? Yes \_\_\_ No \_\_\_  
Summer work ? Yes \_\_\_ No \_\_\_  
Full-time work? Yes \_\_\_ No \_\_\_

<b>PERSONAL DATA:</b> NAME (Last, First, Middle Initial)	Date available to begin work:
Permanent Address (Number & Street)	Have you ever been employed by the Deerfield Park District? No ___ Yes ___ If Yes, ____, state when and in which position.
City, State, and Zip Code	Are there any friends/relatives employed by the Deerfield Park District? No ___ Yes ___ (If yes, give name and relationship)
Telephone: Home ( )	Do you have the legal right to work in this country? ___ No ___ Yes
Cell ( )	Do you have an Illinois driver's license or the ability to obtain one? No ___ Yes ___
Email address:	If you are under 16 years of age and it is required, can you furnish a work permit? ___ No ___ Yes
Department applying for: ___ Parks ___ Golf Course ___ Pools ___ Camp	Have you ever been convicted of any felony? ___ Yes ___ No Have you ever been convicted of a misdemeanor involving dishonesty, criminal sexual conduct, assault or battery, or any criminal drug statute? ___ No ___ Yes If yes, describe:
Specific position: _____	_____
Rate of pay expected:	_____
Have you served in the U.S. Armed Forces (including National Guard or Reserves)?	<i>The district is required by state statute (70 ILCS 1205/8-23) to obtain criminal conviction information concerning applicants, and shall perform a criminal background check for applicants for all positions, including the position for which you have applied. Applicants are not obligated to disclose sealed or expunged records of convictions. Conviction of offenses enumerated in subsection (c) of said statute shall automatically disqualify the applicant from consideration for working for the district. All other convictions shall not automatically disqualify the applicant from consideration, but rather, the conviction will be considered in relationship to the specific job.</i>
Date of duty:	
Branch of service:	

## EDUCATION

Circle the highest grade completed: 1 2 3 4 5 6 7 8 9 10 11 12

High School, College and Trade Schools, etc.

Attended	Address	Major	Degree/Certificate Received Type	Year
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## TRAINING

List other training you have received (i.e. special courses, work-training programs, armed forces training, etc.)

**EXPERIENCE**

Start with your present or last job and work back. Include paid or unpaid, full or part-time, military, summer jobs, etc. Attach additional sheets if necessary.

Starting date	Ending date	Employer name, address & phone	
Starting salary	Ending salary	Name, title, phone no. of your immediate supervisor	Reason for leaving

Description of duties and responsibilities: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Starting date	Ending date	Employer name, address & phone	
Starting salary	Ending salary	Name, title, phone no. of your immediate supervisor	Reason for leaving

Description of duties and responsibilities: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Starting date	Ending date	Employer name, address & phone	
Starting salary	Ending salary	Name, title, phone no. of your immediate supervisor	Reason for leaving

Description of duties and responsibilities: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**REFERENCES**

List three persons who are not related to you and who would have knowledge of your qualifications for the position for which you are applying, such as former co-workers, teachers, etc. Do not repeat names of supervisors listed under EXPERIENCE.

NAMES	BUSINESS OR HOME ADDRESS	TELEPHONE	HOW LONG KNOWN?
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**APPLICANT'S CERTIFICATION AND AGREEMENT**

*I certify that all the information submitted by me on this application is true and complete, and I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision and hereby release and waive any claim against the park district which may allegedly arise from such investigation. I further understand that if any false information, omissions, or misrepresentations are either contained in my application or given during any interview and are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time. In consideration of my employment, I agree to conform to the park district's rules and regulations, and I agree that my employment is "at-will" and my employment and compensation can be terminated, with or without cause, and with or without notice, at anytime, at either my or the park district's option. I also understand and agree that the terms and condition of my employment may be changed, with or without cause, and with or without notice at any time by the park district.*

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at this time. I understand that if I am hired, I will be required to provide proof of identity and information for compliance with the Immigration Reform and Control Act.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date